

# **Dexter Downtown Development Authority**

JANUARY 20, 2022 <> 7:30AM

## ***In-Person Meeting***

### **MINUTES**

1. Call to Order: Called to order at 7:30 AM on January 20, 2022 by Chairman Doug Finn.

2. Roll Call

Doug Finn – Present  
Don Darnell – Present  
Mike Fitzpatrick – Present  
Carol Jones – Present  
Shawn Keough – Present  
Patrick Becker – Absent  
Rich Bellas – Present  
Mike Penn – Present  
Karen Magdich – Absent  
Phil Mekas – Absent  
Fred Schmid – Absent  
Randy Willis – Present

Also in attendance: Michelle Aniol, Community Development Manager and Jessica Ceccolini from Guenther Homes.

~~Also in attendance~~ Attending remotely, as members of the public: Karen Magdich and Fred Schmid

3. Approval of Minutes from the December 16, 2021 Regular Meeting

*Motion Willis; support Darnell to approve the minutes of the Regular Meeting of December 16, 2021 .*

*Unanimous voice vote approval with Becker, Magdich, Mekas and Schmid absent.*

4. Approval of Agenda:

*Motion Darnell; support Willis to approve the agenda.*

*Unanimous voice vote approval with Becker, Magdich, Mekas and Schmid absent.*

5. Pre-arranged Audience Participation: *None*

*Jessica Ceccolini addressed the DDA and explained the reason why Guenther Building did not submit a bid on the 3045 Broad Street property, including the high prices of building materials and supply problems at this time.*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Treasurer Mike Fitzpatrick presented the January Treasurer's Report including cash balances and the revenue/expense report.*

- a. December Invoices: *An invoice from Spartan Barricades for Main Street Barricades in the amount of \$309.38; an invoice from PLSZ LLC for Annual Audit in the amount of \$1,500.00; and an invoice from Mike Fitzpatrick for Lite Up Dexter Christmas Tree Decorations in the amount of \$90.35 for a total of invoices in the amount of \$1,900.33.*

*Motion Penn; support Keough to approve the January Invoices in the amount of \$1,900.33*

*Ayes: Darnell, Jones, Willis, Finn, Keough, Penn, Bellas and Fitzpatrick*

*Nays: None*

*Absent: Mekas, Becker, Magdich and Schmid*

*Motion carries*

- b. Treasurer's Report –January 2022

*Motion Darnell; support Bellas to approve the December DDA Treasurer's Report.*

*Ayes: Finn, Darnell, Fitzpatrick, Jones, Keough, Bellas, Penn and Willis*

*Nays: None*

*Absent: Becker, Magdich, Mekas and Schmid*

*Motion carries*

8. Correspondence / Communications:

9. New Business

- a. 2022 Election Calendar

*Ms. Aniol reviewed the submission deadlines for the 2022 Elections. The question was asked as to what is the aim of the DDA regarding the Broad Street properties? Is it to have the properties on Forest Street correctly titled? After discussion, consensus of the board was the DDA should meet with the attorney to discuss the possible vote on the property and the ballot language.*

- b. 3045 Broad Street Appraisal

*The appraisal and how it could be used, was discussed.*

- c. Forest Street Sidewalk

*A discussion was held on the extension of the sidewalk on Forest to meet up with the Mill Creek Park trail and the possible need for environmental cleanup.*

- d. Parks and Recreation Request

*The request from the Parks and Recreation Commission was explained by Ms. Aniol and she discussed the questions asked by the Commission that could enhance to use and improvements of Mill Creek Park North. The Commission*

*asked that two members of DDA participate in the Mill Creek Park design discussion and Mike Fitzpatrick and Shawn Keough volunteered to represent DDA.*

10. Unfinished Business

- a. *None*

11. Reports:

- a. Mayor– Shawn Keough

*Mayor Keough includes his written report per packet and provided the following updates:*

- *Mayor Keough reported that City Council will be starting Goal Setting Workshops at the end of January.*
- *Bids are due back at the end of January for renovations of City Hall.*
- *Currently City Council is working on decisions about the Fire Station.*
- *The City has a new Assistant to the City Manager. It is Joshua Tangle. The City is continuing to look for someone to fill Mike Auerbach's position as Assistant Planner.*

- b. Staff – Michelle Aniol

*Ms. Aniol includes her written report per packet and provided the following updates:*

- *I will be working remotely after my twin grandbabies are born.*
- *Suite 1 at 150 Jeffords has been sold and the property will close next week. Discussion followed on businesses and zoning in the downtown area.*

12. Chairman's Report: *Next meeting –February 17, 2022*

- *Capital Improvements Program (CIP)*
- *150 Jeffords Barrier Free Parking Space – POSTPONED at 12/16/2021 meeting*

13. Non-Arranged Citizen Participation:

*None*

14. Adjournment

*Motion Darnell; support Willis to adjourn the meeting at 9:09 AM*

*Unanimous voice vote approval with Becker, Magdich, Mekas and Schmid absent.*

Respectfully submitted,  
Carol J. Jones, Secretary

Approved for filing, as corrected: February 17, 2022